



**National Institute of Allergy and Infectious Diseases
(NIAID), NIH**



**Grants Policy and Management Training
Miami, Florida
April 21 – 23, 2009**

DRAFT

Tuesday, April 21, 2009	
8:45 – 9:15	<p>Welcome and Post Award Overview Introduction of NIH and NIAID General Roles - GMP, PO, OIEA Paula Strickland, Ph.D., Office of International Extramural Activities, DEA/NIAID/NIH/DHHS</p>
9:15 – 9:45	<p>The Commitment of NIAID to International Research Collaboration F. Gray Handley, Associate Director for International Research Affairs, NIAID/NIH/DHHS</p>
9:45 - 10:30	<p>What Does the Notice of Award (NOA) Contain and What Can Delay an Award Gregory Smith, Grants Management Program, DEA/NIAID/NIH/DHHS</p>
10:30 – 10:45	<p><i>Coffee Break</i></p>
10:45 – 12:15	<p>Cost Issues: What are Allowable and Unallowable Costs Patient Care Costs and Foreign F&A Ann Devine, Grants Management Program, DEA/NIAID/NIH/DHHS</p>
12:15 – 1:45	<p><i>Lunch – On Your Own</i></p>
1:45 – 2:45	<p>Response to Morning Sessions: Questions & Recommendations Audience</p>
2:45 – 3:00	<p>Move to breakout rooms</p>
3:00 – 4:15 <u>Concurrent Sessions</u>	<p>Breakout Session 1: Grant Management Program Discussion Facilitator: Gregory Smith, Grants Management Program, DEA/NIAID/NIH/DHHS and Program Officer</p> <p>Breakout Session 2: Cost and Disbursement Issues Facilitator: Ann Devine, Grants Management Program, DEA/NIAID/NIH/DHHS</p>
4:15 – 5:15	<p>Meeting with NIAID Associate Director for International Affairs Attendees: Domestic institutions scientists and administrators</p> <p>Room to be Announced</p>



**National Institute of Allergy and Infectious Diseases
(NIAID), NIH**



**Grants Policy and Management Training
Miami, Florida
April 21 – 23, 2009**

DRAFT

Wednesday, April 22, 2009	
9:00 – 10:00	NIAID Select Agents Policy Paula Strickland, Ph.D., Office of International Extramural Activities, DEA/NIAID/NIH/DHHS
10:00 - 10:45	Progress Report requirements – grantee and subcontractor Joanne Csedrik, Office of Clinical Site Oversight, DAIDS/NIAID/NIH
10:45 – 11:00	Coffee Break
11:00 - 11:45	Remaining Compliant with NIH Policies Ann Devine, Grant Management Program, DEA/NIAID/NIH/DHHS
11:45 – 1:30	Lunch – On your own
1:30 – 3:00	Subcontract: NIH Expectations Subcontracts: Grantee Implementation Gregory Smith, Grants Management Program, DEA/NIAID/NIH/DHHS
3:00 – 3:15	Move to Breakout Rooms
3:15 – 4:30 <u>Concurrent Sessions</u>	Breakout Session 3 : Elements of Sufficient Sub-Contract Agreements Facilitator: Gregory Smith Breakout Session 4 : Clinicaltrials.gov requirements and NIAID approach to clinical trials-R34 mechanism (tentative title) Facilitator: Program Officer
	Reception



**National Institute of Allergy and Infectious Diseases
(NIAID), NIH**



**Grants Policy and Management Training
Miami, Florida
April 21 – 23, 2009**

DRAFT

Thursday, April 23, 2009	
9:00 – 9:45	Best Practices and Challenges – U.S. Institution with Foreign subcontract Speaker to be Determined
9:45 – 10:45	Managing a NIH Grant: Financial Systems Review and Banking Case Studies IP Singh – NIAID Consultant – The Mitchell Group (TMG)
10:45 – 11:00	Coffee Break
11:00 – 12:00	Challenges managing U.S. grant funds outside the United States Speaker to be Determined
12:00 – 12:15	Panel Session – All presenters: Questions and Answers
12:15– 1:45	Lunch (On your own)
1:45 – 3:00 (Concurrent Sessions)	Breakout Session 5: Foreign Organization System – Facilitator: Mr. I. P. Singh, NIAID Consultant, The Mitchell Group (TMG) Breakout Session 6: Financial Status Report – Hands on Training Facilitator: Ann Devine, Grants Management Program, DEA/NIAID/NIH
3:30 – 4:00	Summary of all Breakout sessions (1-6) – GMP, Program and Participants
4:00– 4:15	Closing Remarks Paula Strickland, Ph.D, Office of International Extramural Activities, DEA/NIAID/NIH
Adjourn	