**TRAINING LOG Template (*Trainee specific*)**

|  |  |
| --- | --- |
| CRS Number: *add CRS number*  | Clinical Research Site (CRS) Name: *add CRS name*  |
| Principal Investigator (PI)/ Investigator of Record (IoR): *add PI or IoR name, or delete if not applicable*  | Protocol Number: *add protocol number, or delete if not applicable*  |
| Trainee Name: *add trainee name*  | Trainee Role: a*dd trainee role*  |

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| --- | --- | --- | --- | --- | --- |
| **Date of Training** *(DD/MMM/**YYYY)* | **Training Topic***(e.g. Protocol,* *include version number and date of the respective document covered during the training.)* | **Training Delivery Method***(Self-Training/**Conference Call/ Face-to-Face)* | **Name of Trainer and Role** *(add “NA” in case of self-training)* | **Date and Signature of Trainer***(add “NA” in case of self-training)* | **Date and Signature of Trainee** |
| *Add date of training*  | *Add training topic*  | *Add training delivery method* | *Add Name of Trainer and Role or add “NA” in case of self-training* | *Add Trainer signature and date or add “NA” in case of self-training* | *Add Trainee signature and date*  |
| *Delete/add rows as needed*  |  |  |  |  |  |
| *Delete/add rows as needed*  |  |  |  |  |  |