

INFORMATION SECURITY PROGRAM REQUIREMENTS
Checklist and Certification (2/2009)

RFP No: _____
Contract No: _____

Pre Solicitation Review Date: _____
Pre-Award Review Date: _____

Project Title: _____

Contracting Officer: _____
Name and Contact Information

Contract Specialist: _____
Name and Contact Information

PRE-SOLICITATION

INFORMATION SECURITY IS APPLICABLE and the following information is required for RFP preparation:

A. INFORMATION TYPE

Administrative, Management and Support Information:

Mission Based Information:

B. SECURITY CATEGORIES AND LEVELS

Confidentiality: Low Moderate High
Integrity: Low Moderate High
Availability: Low Moderate High

Overall: Low Moderate High

C. POSITION SENSITIVITY DESIGNATIONS

The following position sensitivity designations and associated clearance and investigation requirements apply under this contract:

Level 6: Public Trust - High Risk (Requires Suitability Determination with a BI). Contractor employees assigned to a Level 6 position are subject to a Background Investigation (BI).

Level 5: Public Trust - Moderate Risk (Requires Suitability Determination with MBI or LBI). Contractor employees assigned to a Level 5 position with no previous investigation and approval shall undergo a Minimum Background Investigation (MBI), or a Limited Background Investigation (LBI).

Level 1: Non Sensitive (Requires Suitability Determination with an NACI). Contractor employees assigned to a Level 1 position are subject to a National Agency Check and Inquiry Investigation (NACI).

D. PROSPECTIVE OFFEROR NON-DISCLOSURE AGREEMENT

Offerors **WILL NOT** require access to sensitive information in order to prepare an offer.

Offerors **WILL** require access to sensitive information in order to prepare an offer:

Description of sensitive information:

Select appropriate position sensitivity designation below.

- Level 6C: Sensitive - High Risk**
 Level 5C: Sensitive - Moderate Risk

INFORMATION SECURITY IS NOT APPLICABLE for this RFP.

CERTIFICATION: Based on the above, and contingent upon inclusion of all applicable RFP language prescribed in the NCI RFP Workform, we certify that the solicitation specifies appropriate security requirements necessary to protect the Government's interest and is in compliance with all Federal and DHHS security requirements.

Project Officer Signature Date

Project Officer Typed Name

Information Systems Security Officer Signature Date

Information Systems Security Officer Typed Name

